



Independent Electrical Contractors, Inc. – FECC

5656 CORPORATE WAY ♦ WEST PALM BEACH, FL 33407 ♦ (561) 697-4893 ♦ WWW.IEC-FECC.ORG

MONTHLY WORK RECORD

STATE REGISTRATION #2019-FL-72858

Month/Year _____

Apprentice Name _____

Employer _____

Address _____

Address _____

City/State/Zip _____

City/State/Zip _____

Phone # _____

Phone# _____

Wage/Hour _____

Veteran Yes _____ No _____

Year: 1 2 3 4

TASK	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTAL
TOOLS & MATERIALS																																
SAFETY/OSHA																																
CODE/BLEUPRINT																																
GENERAL WIRING																																
SPECIALTY SYS																																
MOTOR CONTROL																																
TROUBLESHOOT/REPAIR																																
UNDERGROUND/SLAB																																
MISC/COMMUNICATION/DOCUMENTATION																																

Monthly Total

Sign below, then have your Supervisor sign and email to OJT@iec-fecc.org

I CERTIFY THAT THE ABOVE TIME IS TRUE & ACCURATE: _____

Signature of Apprentice

I CERTIFY THAT THE ABOVE WORK WAS PERFORMED SATISFACTORILY: _____

Signature of Supervisor

POINTS	DESCRIPTION
4	Consistently motivated and demonstrates technical skill commensurate with expected level of experience. Always checks work. Team player. Follows all rules and procedures.
3	Generally motivated and demonstrates technical skill commensurate with expected level of experience. Generally checks work. Team player. Follows all rules and procedures.
2	Generally demonstrates technical skill commensurate with expected level of experience with close supervision. Generally follows all rules and procedures.
1	Does not perform up to minimum expectations.

TOOLS & MATERIAL	350 hrs
<ul style="list-style-type: none"> A. Tool identification & use B. Equipment & material storage C. Equipment care & maintenance D. Equipment operation E. Equipment utilization F. Material identification & use G. Tool Safety 	
SAFETY	400 hrs
<ul style="list-style-type: none"> A. Safety rules B. Safety precautions C. Grounding D. OSHA 10 training 	
CODE/BLUE PRINT	500 hrs
<ul style="list-style-type: none"> A. Job layout per code B. Reading drawings & specifications C. Blueprint reading 	
GENERAL WIRING	4,150 hrs
<ul style="list-style-type: none"> A. Branch circuit layout & installation B. Cable tray installation C. Conduit bending, installation & support D. Device installation E. Feeder layout & installation F. Installation of appliance, heating & cooling equipment G. Installation of lighting fixtures H. Outlet, device, pull & junction boxes, auxiliary gutters, etc. I. Transformer installation 	
SPECIALTY SYSTEMS	550 hrs
<ul style="list-style-type: none"> A. Switchboard & panelboards B. Systems (fire alarms, nurse-call, communications, etc.) C. Emergency lighting systems D. Temporary power & lighting E. Lighting Control Systems 	
MOTOR CONTROL	100 hrs
<ul style="list-style-type: none"> A. Motor control circuits B. Motor starters & disconnects 	
TROUBLESHOOTING AND REPAIR	600 hrs
<ul style="list-style-type: none"> A. Troubleshooting power circuits B. Troubleshooting control circuits 	
UNDERGROUND ELECTRICAL AND SLAB	1,000 hrs
<ul style="list-style-type: none"> A. Rigging, loading & unloading B. Trenching & excavation C. Boring D. Underground duct bank E. Wire & cable installation, strapping & termination 120V, 240V, 600V, medium voltage 	
MISCELLANEOUS	<u>350 hrs</u>
<ul style="list-style-type: none"> A. Communication B. Documentation / record keeping 	

TOTAL 8,000 hrs